



RAJMATA JIJAU SHIKSHAN PRASARAK MANDAL'S

ARTS, COMMERCE & SCIENCE COLLEGE

LANDEWADI, BHOSARI, PUNE – 39

NOTICE

To,

All IQAC Members,

Sub: Regarding second Meeting of Internal Quality Assurance Cell for Academic year 2017-18

Dear Sir/Madam,

The meeting of IQAC is proposed on 22-03-2018 at 11:00A.M.

at office of IQAC. You are requested to present and participate in this meeting.

Kindly remain present at the scheduled time and date.

Please find herewith the agenda of the meeting. Looking forward to meet you at the meeting

Thanking You.

Date: 15/03/2018

Place: Bhosari


IQAC Coordinator

(Asst.Prof. PawarPurnima)



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ARTS, COMMERCE & SCIENCE COLLEGE
LANDEWADI, BHOSARI, PUNE – 39

AGENDA

FOR THE INTERNAL QUALITY ASSURANCE CELL MEETING
TO BE HELD ON 22nd MARCH 2018 at 11.00 A.M.

Item No:

1. To review the activities and various initiatives undertaken by the Steering committee for confronting the peer team visit
2. To assess performance reports and streamlining of various department.
3. To assess performance reports of various administrative department.
4. To take Student Feedback.
5. To take measures for green initiatives.
6. To do preplanning of next year academic activities.
7. Access review and reports statutory committees.



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Minutes: IQAC Coordinator initiates the meeting by welcoming all members:

Item-I: To approve minutes of previous meeting.

Resolution:

The minutes of the previous meeting was read, confirmed and recorded.

Item-II: To review the activities and achievements initiatives undertaken by the NAAC Steering team.

Resolution:

IQAC coordinator explain the groundwork of all steering committees for confront NAAC peer Visit by coordinating all the activities.

Item-III: To assess performance reports of various teaching department.

Resolution:

The Department level quality plans have been compiled and shall be tabled at the meeting, chairman has taken review of Result Analysis and performance of all staff from all departments Head as well as discussed on cross cutting issues.

Item-IV: To assess performance reports of various administrative Department.

Resolution:

The principal has taken review of performance of administrative departments.



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Item-V: To take measures for green initiatives.

Resolution:

With the chair suggestion green audit to be done for college campus and proposal for solar system to be submitted to various resource bodies also rain water harvesting and compost pit to be installed in campus with the suggestion of expert.

Item-VI: To take Student Feedback

Resolution:

It is resolve with a novel idea to take feed back with online system for few stakeholders to get appropriate appraise for improvise college in all activities

Item-VII: To do preplanning of next year academic activities.

Resolution:

The principal has taken review from all departmental activities and did planning for next year academic activities.

Item-VIII: To do planning to held Internal and External exam conduct at semester end.

Resolution:

The Principal has formed the committee for conducting exam. It is resolve that the plans have been compiled and shall be tabled at the meeting.



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The meeting of IQAC members was held on 22nd March 2018 in office of IQAC of our college at 11.00 A.M.

The following members were present during the meeting.

Present members are as follows:

Sr.No.	Committee Members	Sign
1	Mr. Prataprao K Wrid	
2	Dr. Gautam L. Bhong	
3	Prof. Kiran Chaudhari	
4	Prof. Pawar Purnima	
5	Prof. Armani Jayashree	
6	Mrs. Bhosale Ashwini	
7	Mr. Kale Santosh	
8	Kulkarni Purnekaraj	
9	Dr. Patil Ranjeet	
10	Mr. Kulkarni Tejas	



22/3/18



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ARTS, COMMERCE & SCIENCE COLLEGE
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NOTICE

To,

All IQAC Members,

Sub: Regarding first Meeting of Internal Quality Assurance Cell for Academic Year 2017-18

Dear Sir/Madam,

The meeting of IQAC is proposed on 06-06-2017 at 11:00A.M.

at office of IQAC. You are requested to present and participate in this meeting.


Kindly remain present at the scheduled time and date.

Please find herewith the agenda of the meeting. Looking forward to meet you at the meeting.

Thanking You.

Date: 02/06/2017

Place: Bhosari


IQAC Coordinator
(Prof. Purnima Pawar)



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ARTS, COMMERCE & SCIENCE COLLEGE

LANDEWADI, BHOSARI, PUNE – 39

AGENDA

FOR THE INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 6th June 2017 at 11.00 A.M.

Item No:

1. To constitute IQAC and NAAC steering team as per the norms of NAAC Bangalore.
2. Admission and Counseling
3. To prepare the documentation for SSR submission.
4. Catering to students for academic excellence & appointing members for statutory committee to undertake various academic activities.
5. To promote co-curricular and extra-curricular activities
6. QIP activities.
7. Extension activity and Healthy initiatives to be initiated.



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Minutes:

IQAC Coordinator welcomes the IQAC members and initiate with the meeting.

Item-I: To induct members of IQAC and NAAC steering committee.

Resolution:

It is resolve that IQAC committee is constituted as per the norms of IQAC Bangalore and members propose to be inducted. Accord all members to inform in various activity related Quality Assurance. , It is also resolved that IQAC Coordinator will resume the duty of NAAC Coordinator.

It is discussed in meeting to constitute IQAC for undertake of Quality Assurance in the college.

Following members are inducted:

Sr.No.	Committee Members	Designation
1	Mr.PratapraoK.Khirid	Management Representative
2	Dr.GautamL.Bhong	Chairperson
3	Dr.Ashok S. Patil	Teacher Representative
4	Prof.KiranChaudhari	Teacher Representative
5	Prof.PawarPurnima	IQAC Coordinator
6	Prof.ArmaniJayashree	Teacher Representative
7	Dr.KhandekarSajit	Teacher Representative
8	Mrs.BhosaleAshwini	Administrative Department
9	Mr.KaleSantosh	Administrative Department
10	Dr. PatilRanjeet	External Expert
11	Mr.WaghuldeTejas	Alumni Representative
12	Mr.KulkarniPushkaraj	Student Representative



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Item-II: Admission and Counseling

Discussion:

- 1) Academic development committee
- 2) Constitution of counseling committee
- 3) Fee structure rescheduling

Item regarding constitution of various committees to discussed.

Resolution:

It is resolve that IQAC coordinator organize different plans regarding academic enrichment of college for coordinating all the academic activities.

Item-III: Catering to students for academic excellence& appointing members for statutory committee to undertake various academic activities. It is to be discussed.

It is resolve that IQAC coordinator prepare different plans for catering to students for academic excellence.

Proposed activities are:

- 1) Constitution of various committees
- 2) Establishment of Placementcell
- 3) Organization of Induction Program
- 4) Discussion regarding Teaching Learning Methodology
- 5) Prepare Academic Planner
- 6) Prepare Time-Table

Item regarding constitution of various committees to discussed.



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Resolution:

It is resolve that IQAC coordinator formed the different committees and in-charge of committees for coordinating all the academic activities. The Principal has formed the committee for organizing induction program for new students. It is resolve that the plans have been compiled and shall be tabled at the meeting.

Item- IV: To promote Co-curricular and Extra-curricular activities

Proposed activities are:

1. Establishment of Departmental Association Club
2. Cultural Activities
3. Sports Activities

Resolution:

The Principal has taken review of co-curricular and extra-curricular activities. It is resolve that the plans have been compiled and shall be tabled at the meeting.

Item- V: To do the planning of QIP Activities

Discussion:

1. Planning for organizing workshop on IPR and place a proposal for conference to various resources.

Resolution:

The IQAC Coordinator formed the different committees and did planning for organizing workshop on Intellectual Property Rights (IPR)., Biotechnology and ARTS Department to place proposal for Conference by selecting the appropriate topics. It is resolve that the plan have been compiled and shall be tabled at the meeting.



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Item-VI: To initiate Healthy and Extension activities.

Decision:

The IQAC Coordinator formed the different committees and did planning for organizing following programs:

1. Planning of Blood Donation Camp.
2. Health Checkup Camp
3. N.S.S. Camp
4. Self Protection For Girls One Day Workshop
5. I-Vote Program



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The following members were present during the meeting.

Present members are as follows:

Sr.No.	Committee Members	Sign
1	Mr. Prataprao K. Klirid	
2	Dr. Gautam L. Bhong	
3	Dr. Ashok S. Patil	
4	Prof. Kiran Chaudhari	
5	Prof. Pawar Purnima	
6	Prof. Armani Jayshree	
7	Dr. Khandekar Sujit	
8	Mrs. Bhosale Ashwini	
9	Mr. Kale Santosh	
10	Dr. Patil Ranjeet	
11	Ms. Kulkarni Pushkara	
12		
13		


6/6/17



Action Taken Report of IQAC plan for Academic year 2017-18

Plan of Action	Achievements/Outcomes
To materialize for NAAC by submitting IIQA	IIQA submitted in June with new system of NAAC
To prepare for SSR	Channelize the steering committee with the decisive role to complete the process of SSR submission
Admission process	Admission committee was framed to see the responsibilities of admission in college
Statutory Committees	15 Statutory and 7 Opinionated committees were formed for easy documentation and for smooth conveyance of performance in College
Induction Program	Induction Program was conducted for FY students in the month of august by all Departments.
Catering to students for academic excellence.	Department focussed more on innovative and ICT mode of teaching as per their students' needs and also implemented same for Remedial and Advance Learner
Promote Co-curricular and Extra-curricular activities	Departmental Associations and Clubs conducted many Co-curricular and Extra-curricular activities for student's progress.
QIP Initiatives.	One national and state Level Conferences was Conducted collaboration with SPPU and one FDP of IPR workshop was conducted
To introduce skill based programs	Hardware Trouble Shooting, Tally, Personality Development Programs were conducted by Departments as per their

	students need to improve their skill capability
ICT tools	Leased Line installed for all Departments, E-library facilities enhanced and made available for post graduate students, video and virtual Lecture were introduced by Science Departments
Evaluating Methodology	Departments scheduled their Evaluation as per Academic Calendar to conduct 2 class test and 2 Evaluative tests along with Internal exam
MoU and Collaboration	Different activities were conducted in collaboration with MoU for industries intended for proficient growth of students and staff
Promotions of Research	Approved Staff submitted Proposals for Research Project to BCUD of SPPU.
Outreach Activities and Green initiatives	Support services and Departments conducted various activities based on soft skill, Gender awareness, Swachataabhiyan, institute installed rain water harvesting and placed a proposal for solar system in precincts
College milestones for Academic Year 2017-18	College confront NAAC visit for first cycle with new system of NAAC.


 IQAC Coordinator
 Purnima.S.Pawar